## company shortcuts

## employee exit interview

## questions

- 1. Did management adequately recognise your contributions?
- 2. Did you feel that you had the support of management?
- 3. Were you properly trained for your job?
- 4. Was your work rewarding?
- 5. Were you treated fairly by the company?
- 6. Was your salary adequate?
- 7. How were your working conditions?
- 8. Were you led / supervised properly?
- 9. Did you understand all the Company policies?
- 10. Were you aware of and did you understand the Company goals and objectives?
- 11. How can we improve employee satisfaction?
- 12. How can we improve working conditions?
- 13. What do you feel are the company's strengths and weaknesses?
- 14. What areas do we need to **improve** upon and why? Do you have **any ideas** as to how we could do that?

Other employee comments or suggestions....

